

**SMITH VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTOR MINUTES  
November 12, 2018**

The following items were discussed and / or approved from the agenda:

- 1.** The meeting was called to order at 1801 hours by President Boudreau.
- 2.** Board Members present were Director Myers and Director Abrott. President Boudreau attended by phone. Chief Loveberg was also present, along with other members of SVVFR.
- 3. Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
- 4. Approval of Minutes**
  - The minutes from the last Board of Directors regular meeting on October 8, 2018 were submitted by Director Myers for approval with a typographical correction on item 18. Director Myers moved to approve the minutes with the correction. President Boudreau seconded, and all were in favor. The motion passed.
- 5. Public Comments and Discussion**
  - SVFPD Volunteer Travis Walker commented that many residents have been asking when burning restrictions will be lifted.
- 6. Accounts Payable:**
  - a. Action Glass \$185.00
  - b. Action Glass \$185.00
  - c. Alling & Jillson, Ltd. \$4050.00
  - d. ARC Health & Wellness \$441.34
  - e. ARC Health & Wellness \$509.24
  - f. ARC Health & Wellness \$441.34
  - g. ARC Health & Wellness \$514.09
  - h. ARC Health & Wellness \$509.24
  - i. ARC Health & Wellness \$514.09
  - j. ARC Health & Wellness \$514.09
  - k. ARC Health & Wellness \$441.34
  - l. AT&T 4.19
  - m. Care Flight \$30.00
  - n. Care Flight \$30.00
  - o. Channing Bete \$53.05
  - p. Flyers \$192.29
  - q. Frontier \$164.48
  - r. Heim, Margaret \$104.00
  - s. High Desert Internet \$100.00
  - t. High Desert Internet \$150.00
  - u. Kawchack Pump & Well Service, Inc. \$3846.00
  - v. Life-Assist \$277.90
  - w. Life-Assist \$11.63
  - x. Jim Menesini Petroleum LLC \$974.25
  - y. Myers, Kristin \$104.00
  - z. NV Energy \$69.55
  - aa. NV Energy \$35.62
  - bb. NV Energy \$190.10
  - cc. NV Energy \$43.83

dd. Orkin \$360.00  
ee. Orton, Alan \$409.04  
ff. Renner \$16.41  
gg. Renner \$4.99  
hh. Renner \$2.58  
ii. Smith Valley Garage, Inc. \$45.00  
jj. Spencer, John Thomas \$104.00  
kk. Spencer, John Thomas \$15.00  
ll. Standard Diesel & Repair \$8962.75  
mm. Standard Diesel & Repair \$65.64  
nn. Standard Diesel & Repair \$2193.85  
oo. Standard Diesel & Repair \$397.22  
pp. The Parts House \$56.96  
qq. The Parts House \$168.43  
rr. True Value Hardware \$9.49  
ss. Valley Radio Service \$412.50  
tt. Verdugo Lawn Care \$200.00  
uu. Verizon \$180.56  
vv. Walker, Summer \$104.00  
ww. Walker, Travis \$104.00  
xx. Wells Fargo \$270.57  
yy. Wells Fargo \$343.75  
zz. Wells Fargo \$505.67  
aaa. Wells Fargo \$1162.41  
bbb. Zoll Medical Corp. \$119.99

- Director Myers moved to accept the accounts payable as reviewed and presented. President Boudreau seconded, and all were in favor. The motion passed. The claims were approved as presented.

## **7. Accounts Receivable:**

- (Taken out of order) Ambulance fees collected were \$4,997.23. In addition, we received \$225.00 in CPR Income, and \$1545.00 in sales and rentals. Director Myers moved to accept the accounts receivables. President Boudreau seconded, and all were in favor. The motion passed.

## **8. Correspondence Received:**

- None.

## **9. Discussion and possible action for approval to add the purchase of a Kenwood TK-5810 UHF, dual head, mobile radio for \$2,580.05 to the radio purchases approved by the Board of Directors at their October 8, 2018 meeting (Agenda Item #11) utilizing funds from the District's acquisition fund.**

- This is a radio for the new ambulance. This action will allow us to use the acquisition fund for this purchase. Making this purchase now will enable us to have more similar radios in all apparatus. Director Myers moved to add the purchase of a Kenwood TK-5810 UHF, dual head, mobile radio for \$2,580.05 to the radio purchases approved by the Board of Directors at their October 8, 2018 meeting (Agenda Item #11) utilizing funds from the District's acquisition fund. Director Abrott seconded, and all were in favor. The motion passed.

## **10. Discussion and possible action for approval of the purchase of Knox KeySecure, Knox Box, Knox FDC Lock, and Knox Padlock items, at the approximate cost of \$10,950 plus shipping,**

**to allow the Fire District to employ a secure rapid access system for gaining access to buildings, properties, and facilities during emergencies, and authorization of the use of funds from the District's acquisition fund for the purchase of the Knox products and installation of the Knox KeySecure devices in District apparatus.**

- Discussed Knox Box system and need for securing keys. Knox KeySecure will provide a secure place to store keys.
- 2 residential boxes are for Dressler Park. This will allow the District to access the water system to turn it on as needed.
- Discussed commercial requirements. Will require system for new construction / remodels and will encourage existing businesses to participate.
- Director Myers moved to approve the purchase of Knox KeySecure, Knox Box, Knox FDC Lock, and Knox Padlock items, at the approximate cost of \$10,950 plus shipping, to allow the Fire District to employ a secure rapid access system for gaining access to buildings, properties, and facilities during emergencies, and authorization of the use of funds from the District's acquisition fund for the purchase of the Knox products and installation of the Knox KeySecure devices in District apparatus. President Boudreau seconded, and all were in favor. The motion passed.

**11. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.**

- Initial rough grading has occurred on the access road and site itself. However, the follow up grading and application of type 2 base has not yet occurred. Chief Loveberg will continue to follow up. He has not begun advertising the fuels management technician positions yet.
- Discussed limiting public access to site.

**12. Discussion and possible action regarding the purchase of an ambulance.**

- The ambulance committee is reviewing several different manufacturers' and Agencies' specs. Just met with one of the ambulance manufacturer's reps, and they will be here in December to meet with the committee. The meeting is scheduled for December 11 at 1800.

**13. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.**

- No action.

**14. Fire Chief's Report:**

- 153 calls for service to-date; 17 since last meeting. 22 calls from last year's total.
- Fire restrictions are still in place at this time. We still have very dry conditions; no moisture forecast.
- Discussed devastating California fires; NV agencies are sending assistance.
- Received all new radio equipment except the UHF radio just approved.
- Chief Loveberg met with ISO rep last week. Provided and will provide more information in the near future.
- Reviewed project / task list.
- Still working on mobile data computer. Chief Loveberg has used it on a couple of calls.
- Attempting to program Zoll monitors able to transmit telemetry to 2 hospitals (CVMC and CTH).
- EMT / AEMT Refresher course is in progress. We have had great participation from our volunteers.
- We now have 3, maybe 4 new volunteers in process.

- In process of looking for a janitorial service for Stations 40 and 42. Received one quote so far. Looking for additional interest.

**15.on the status and repair of District equipment:**

- Rescue 40 repairs completed; then less than a month later the turbo had issues again. Came back Friday with another new turbo.
- Squad 40 was picked up by new owners.
- 2 windshields replaced in Engine 40 and Water Tender 40.
- Patrol 42 got a new turbo; question on whether timer is working consistently.
- Will order Knox Box supplies.
- Scheduled fire pump testing for the week of January 14<sup>th</sup>.
- Other minor repairs to be done.

**16.Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:**

- Heaters serviced at all stations. Repairs done, but still having issues with relays.
- New locksets installed on person doors at Station 40.
- Still working on drainage, grinding, hydrant pad.
- SVFPD Volunteer Michael Nuti spoke with Phyllis Hunewill regarding use of their hydrant pad. Shared their requests for our use of the pad. Main concern was limiting access to their property.

**17.Smith Valley Fire District Volunteer Comments:**

- None.

**18.Board Member Comments:**

- None.

**19.Public Comment:**

- None.

**20.Requests for items to be placed on future meeting agendas:**

- None.

**21.Action to adjourn:**

- Director Myers moved to adjourn. President Boudreau seconded, and all were in favor. The meeting was adjourned at approximately 1905.

Respectfully submitted,  
SW, Administrative Asst.